



Anchorage Port Commission Meeting Minutes

Date: Dec 11, 2024

Scheduled Time: 12pm – 2pm

Location: Port Admin third-floor conference room/virtual via Microsoft Teams

Present	Port Commissioners:	Commissioner Dick Traini (seat 1), Commissioner Simon Lisecki (seat 2) (virtual), Commissioner Christopher Manculich (seat 3), Commissioner Mike Robbins (seat 4), Commissioner Peggy Jean Rotan (seat 5), Vice-Chair Aves Thompson (vice-chair) (seat 7), Chair Ron Ward (chair) (seat 8)
	Staff:	Director Steve Ribuffo, Deputy Director for Operations and Maintenance Ronnie Poole, PAMP Engineer Manager John Daley, Port Engineer Manager Bill Daley, Deputy Director Programs and Security Jim Jager, Safety Coordinator Ruthanna Carr, Finance and Administration Assistant Kathleen King
	Guests:	PAMP Project Controls Consultant Brite Niezek, Dylan Faber (Matson); Jade Gamble (ADEC); Tom Rueter and Brittney Kennington (ALMAR), Lev Yampolsky and Patrick Duffy (Petro Star), Shaun McFarlan (Moffatt & Nichol), Joey O’Rielly (NorthStar), Caroline Wilkinson (NOAA)
Absent	Port Commissioners:	Commissioner Scott Selzer (seat 6), Commissioner Stephanie Kesler (seat 9)
Absent	Staff:	Deputy Director for Finance and Administration Cheryl Beckham (excused)

I. Meeting called to order at 12 PM –Chair Ron Ward opened the meeting. Commissioners, staff and guest attendance shown above. There was a quorum.

II. Pledge of Allegiance – Led by Commission Chair Ward

III. Safety Minute – Ruthanna Carr discussed fire exits, mental health support and holiday season safety tips

IV. Approval of Agenda – Moved by Commissioner Robbins and seconded by Vice-Chair Thompson, and unanimously approved

V. Approval of Minutes of the October 16, 2024, Meeting – The 10/16/24 meeting minutes were not ready for approval and will be on the next Commission meeting agenda.

VI. Port Director’s Comments – Mr. Ribuffo addressed the following topics:

- The PCT fuel line flush and soak process was performed on four of the six lines. Samples were taken for testing on the first two lines (the jet fuel lines) and test results are pending. Samples will be taken on the second two lines before week’s end and sent the



lab for analysis. The final two lines are tentatively scheduled for early Christmas week, depending upon company availability.

- The Port was successful securing a third PIDP grant award for \$50 million, to go towards construction costs for PAMP cargo terminal #1.
- Mr. Pat Sinnett, who was introduced at the October meeting as the new Port Engineering Tech regrettably resigned his position, so it is again vacant. Mr. Ribuffo said there is a chance he may be able to come back; so, PoA is holding off readvertising the vacancy until there is certainty.
- Mr. Ribuffo informed commissioners of his recent appointment to the AAPA Board of Directors. For at least the next two years this position will require additional travel.

Following Mr. Ribuffo's remarks, there was group discussion of recent tariff surcharge news coverage as well as how it related to whether Commission's responsibility to recommend changes to the larger tariff document were impacted by Assembly's decision to have direct control over changes made to the PAMP surcharge—which is in the tariff.

VII. Staff Reports – Port of Alaska is a secure facility that follows U.S. Department of Homeland Security protocol. All visitors (including meeting participants) must show a government-issued photo ID at the port security gate. Firearms, ammunition, fireworks, and other explosive devices are prohibited inside of the port security perimeter. All vehicles are subject to random security screening.

- Operations and Maintenance (Ronnie Poole) – Mr. Poole reported on:
 - Lowering of the PCT catwalk lights, which at their original height, obstructed longshoremen while walking mooring lines to quick-release hooks. The process should be safer now.
 - Snow removal and sanding operations are in full swing; the team is doing an excellent job.
 - The Mayor will be on Port on December 18 to recognize the maintenance crew members who won a Muni award for their work. Any Commissioner who wants to attend is welcome.
 - Final moves out of the old transit shed building on the dock will happen on Friday, after which demolition will begin. More on this from Mr. Daley in his presentation.
 - PoA is prepping for increased military activity next year. No details yet, but heads up.
- Engineering – Mr. Carlson shared:
 - Everyone is anxiously awaiting the test results on the first two PCT lines.
 - An additional POAVY catwalk is being added to provide better access to stripping lines.
 - Regarding sprung structure that PoA purchased from Muni: structure includes extra plumbing and HVAC equipment from its first intended use that PoA doesn't need. This equipment will be auctioned off shortly. Commissioner Robbins requested a list of surplus items. Mr. Carlson said list would be posted on the Alaska Premier Auctions web site, and he will notify Commissioner Robbins when information is posted. Mr. Carlson



also said PoA is making plans to move the rest of the structure to Anchorage from its current locations in Utah and Calgary, Canada.

- PAMP (John Daley) – Mr. Daley discussed:
 - The current status of NES1, which is a little more than 2/3 complete. Manson will be back next season for a couple of months with one barge-mounted crane to finish placing the armor rock for the new shoreline and to clean up any construction dredging needs.
 - The construction contract for cargo terminal #1 received no bidders on its first release. PAMP discussed project with the construction community and potential bidders, and then amended and reissued the ITB. It is now on the street, with closeout on 1/20/25.
 - Transit shed demo (first mentioned by Mr. Poole) should start in the next week or two. Some safety issues need to be addressed before it's done because the building is at dock level on one side and at loading dock level on the other.
 - Consultants are still reviewing alternative fuel offload options on new cargo terminals. The preliminary report is complete and has been circulated to users. Discussions continue.
 - Moffatt & Nichol is finishing a transit yard optimization study for after the new cargo docks are completed.
 - Moffatt & Nichol is finalizing a tsunami risk study of the port area. It is well done and we will share it with Commissioners after it is complete.
 - PAMP is planning an electrical substation for powering the three new ship-to-shore cranes for the new Terminal #1 (T1). PoA is overseeing this construction project in house. Our intention is to site it on Tract J above the identified tsunami high water line. This electrical project was originally included in the T1 construction project. Potential bidders said it was big reason they did not submit bids for original T1 ITB.
- Finance (Cheryl Beckham) – Ms. Beckham was not present, but her written report was provided to Commissioners.
- Programs, Policy and Security (Jim Jager) - See attached written notes

VIII. Old Business – None

IX. Correspondence Received by Commission

- None received

X. New Business

- None

XI. Public Comments

- None
- **Port Director's Closing Comments** – Mr. Ribuffo asked for Commission's help to ensure that TWIC services that will soon be available from PoA's security team. These services will only be provided for PoA/PoA user workers who need TWIC to work at PoA. PoA security team is



not staffed to support full TWIC service operations. There was brief discussion and no objections to supporting the request.

Commissioners Closing Comments: Commissioner Traini as asked about Ship Creek small boat launch status. Mr. Ribuffo responded that it was closed for the season, that only \$4,275 revenue was collected through the honor box payment system, and that it would remain PoA's responsibility to maintain the facility for at least two more seasons while MoA makes a long-term plan.

Commissioner Manculich asked if there would be refresher training on PCT's quick release hook (QRH) mooring system because facility is getting close to starting tanker operations. Mr. Ribuffo and Mr. Poole said they would re-send the link to the PCT training videos that made last year. They also said they would arrange an on-site training session if needed. Chair Ward also requested the link to the training videos.

Chair Ward also asked if there are plans for a PCT ribbon cutting after it opens for petroleum operations. The consensus should be discussed at another meeting.

Commissioner Rotan asked for clarification regarding the PAMP surcharge vs. tariff vs. Assembly intervention on tariff changes and what that really meant. Mr. Ribuffo provided additional insight.

There were no other Commissioner comments.

XII. Next Meeting Date: Scheduled Feb. 19, 2025, in third-floor conference room

XIII.Meeting Adjourned at 1:20 PM