



Meeting Minutes

Port of Anchorage MS4 Implementation Stormwater Pollution Prevention Team Quarterly Meeting

Where: Port of Anchorage Conference Room, 2000 Anchorage Port Road

When: Wednesday, 20 January 2016

Call to Order: 10:00 A.M.

Attendees:	Paul	Rotkis	Port of Anchorage	RotkisPD@ci.anchorage.ak.us
	Stuart	Greydanus	Port of Anchorage	GreydanusSB@ci.anchorage.ak.us
	Brad	Brown	Matson	BBrown2@matson.com
	Dave	Zuker	Tesoro	david.j.zuker@tsocorp.com
	Brad	Quade	ABI/AS&G	brad.quade@anchsand.com
	Scott	Dewandel	ABI/AS&G	scott.dewandel@anchsand.com
	Sean	Hislop	Delta Western	shislop@inletpetroleum.com
	Jim	Fleming	Delta Western	jffleming@inletpetroleum.com
	Dennis	Pollard	POA	pollarddg@ci.anchorage.ak.us
	Cheryl	Fultz	Delta Western	cfultz@inletpetroleum.com
	Jim	Rypkema	ADEC	james.rypkema@alaska.gov
	Kristi	McLean	R&M	kmclean@rmconsult.com

I. Meeting and Team Introductions

- a. Sharen Walsh was out sick and unavailable to attend the meeting.
- b. Cheryl Fultz and Jim Rypkema attended the meeting by telephone.

II. Discussion of Quarterly SWPP Team Meeting Goals

- a. To meet the requirements of the MS4 Permit
- b. Facilitate collaboration and cooperation between all Port users regarding stormwater management
- c. Provide an open forum to discuss stormwater management issues: new BMPs/controls, new development/construction that may affect stormwater, maintenance activities, general stormwater concerns, etc.
- d. Provide team members with permit/regulatory updates as they evolve
- e. Promote education of stormwater policies and BMPs

III. Storm Water Pollution Prevention Team Roles/Responsibilities

- a. Ensure compliance with POA's MS4 Permit
 1. The newly issued permit replaces the original MS4 permit issued by the EPA in 1995. The content and goal of the permit remains essentially unchanged, however reporting, documentation, and sampling/monitoring requirements have changed significantly to reflect current MS4 permits issued by ADEC.
- b. Obtain MSGP coverage
 1. All tenants must obtain Multi-Sector General Permit coverage or provide documentation that their facility is not a permitting sector. Depending on the stakeholder's sector, benchmark monitoring may be required. This is the responsibility of each tenant.
- c. Participate in quarterly meetings
- d. Encourage good housekeeping
- e. Report non-compliance violations immediately (IDDE)
 1. Subject of annual trainings as of 2016
 2. Compensation for costs incurred by the POA to resolve stakeholder MS4 incidents will be required. If a stakeholder is responsible for an incident of non-compliance resulting in the need for R&M's involvement for resolution, the Port will seek reimbursement for consultant and/or remediation costs.

IV. Discuss new MS4 Permit (AKS#052426)

- a. Effective 1 August 2015. The POA and stakeholders are entering the first full year of compliance with the newly issued permit.
- b. Annual Reports replace the previously issued SWPPP/SWR. This document contains a Summary Annual Report, Detailed Annual Report, Stormwater Management Program Document, Monitoring Program Plan, and Quality Assurance Project Plan. All of these documents are combined annually and submitted to the POA, each stakeholder, and ADEC. Copies should be made available and retained until further advised (minimum of three years). Submittal deadline has been changed from March 3 to February 15 of each year.

V. Q&A/General Discussion

- a. 2015 inspection results, BMPs, upcoming construction, finalized construction projects, and good housekeeping measures were discussed as a team in an open format.

VI. Identified Action Items:

- a. Standard per requirements of the MS4 Permit; no additional action items were identified.

VII. Handouts: None

VIII. Adjournment: 10:50 am