



Meeting Minutes

Port of Anchorage MS4 Implementation Stormwater Pollution Prevention Team Quarterly Meeting

Where: Port of Anchorage Conference Room, 2000 Anchorage Port Road

When: Thursday, 2 June 2016

Call to Order: 10:00 A.M.

Attendees:	Sharen Walsh	Port of Anchorage	walshSA@ci.anchorage.ak.us
	Paul Rotkis	Port of Anchorage	RotkisPD@ci.anchorage.ak.us
	Stuart Greydanus	Port of Anchorage	greydanusSB@ci.anchorage.ak.us
	Brad Brown	Matson	BBrown2@matson.com
	Mike Thrasher	TOTE	Mike.thrasher@totemaritime.com
	Billy Godwin	TOTE	Billy.godwin@totemaritime.com
	Dave Zuker	Tesoro	david.j.zuker@tsocorp.com
	Amber Deem	AFSC/ASIG	Amber.deem@asig.com
	Scott Dewandel	ABI/AS&G	scott.dewandel@anchsand.com
	Tou Yang	Delta Western	touy@deltawestern.com
	Jim Fleming	Delta Western	jffleming@deltawestern.com
	Cheryl Fultz	Delta Western	cfultz@deltawestern.com
	Kristi McLean	R&M	kmclean@rmconsult.com

I. Meeting and Team Introductions

- a. Sharen Walsh was out sick and unavailable to attend the meeting.
- b. Cheryl Fultz and Jim Rypkema attended the meeting by telephone.

II. Discussion of Quarterly SWPP Team Meeting Goals

- a. To meet the requirements of the MS4 Permit
- b. Facilitate collaboration and cooperation between all Port users regarding stormwater management
- c. Provide an open forum to discuss stormwater management issues: new BMPs/controls, new development/construction that may affect stormwater, maintenance activities, general stormwater concerns, etc.
- d. Provide team members with permit/regulatory updates as they evolve
- e. Promote education of stormwater policies and BMPs

III. Storm Water Pollution Prevention Team Roles/Responsibilities

- a. Ensure compliance with POA's MS4 Permit
 1. The newly issued permit replaces the original MS4 permit issued by the EPA in 1995. The content and goal of the permit remains essentially unchanged, however reporting, documentation, and sampling/monitoring requirements have changed significantly to reflect current MS4 permits issued by ADEC.
- b. Obtain MSGP coverage
 1. All tenants must obtain Multi-Sector General Permit coverage or provide documentation that their facility is not a permitting sector. Depending on the stakeholder's sector, benchmark monitoring may be required. This is the responsibility of each tenant.
- c. Participate in quarterly meetings
- d. Encourage good housekeeping
- e. Report non-compliance violations immediately (IDDE)
 1. Subject of annual trainings as of 2016
 2. Compensation for costs incurred by the POA to resolve stakeholder MS4 incidents will be required. If a stakeholder is responsible for an incident of non-compliance resulting in the need for R&M's involvement for resolution, the Port will seek reimbursement for consultant and/or remediation costs.

IV. Updates

- a. Stormwater Management Program (SWMP) and Annual reports submitted to ADEC in February 2016.
- b. SWMP and Annual reports mailed to Stormwater Pollution Prevention Team members.
- c. Inspections and trainings have been ongoing.
 1. Results have been positive. No illicit discharges noted.
 2. Wet weather screening planned for second half of 2016.

V. Q&A/General Discussion

- a. BMPs, upcoming construction, finalized construction projects, and good housekeeping measures were discussed as a team in an open format.
 1. SD3 was upgraded and the outfall replaced
 2. Outfall 002 was replaced (previously cracked).
- b. Snow disposal cleanup was discussed. Tenants are responsible for proper housekeeping and debris removal at snow storage locations. Temporary snow storage piles should be placed as far away from receiving storm drain systems as possible and relocated to long-term storage area as soon as possible.
- c. The POA and the MOA are still coordinating and finalizing the jurisdictional map for each permittee's MS4 boundary.
- d. Reminder to request dig permits/utility locates prior to any ground disturbance.

VI. Identified Action Items:

- a. Standard per requirements of the MS4 Permit; no additional action items were identified.

VII. Handouts: None

VIII. Adjournment: 11:05 am