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Port of Anchorage Commission Meeting

Date: January 10, 2018

Time: 12:04 – 1:16 pm

Location: Port Commission Chambers

Present	Port Commissioners:	Bradley Kroon, Chair; Robert Pawlowski, Vice Chair; Moire Duggan; Stephanie Kesler; Andrew MacLeod; Aves Thompson
	Staff:	Stephen Ribuffo, Port Director; Stuart Greydanus, Port Operations Director; James Jager, Director of External Affairs; Diane Bickford, Executive Assistant
	Guests:	Bart Buessler, NOAA Coast Survey; Andrew Wakefield, Southwest Alaska Pilots Assoc.; Tom Rueter, Alaska Maritime, Chris Vernon, North Star Terminal; Tom Trosvig, Matson Navigation
Absent	Port Commissioners:	Simon Lisiecki
	Staff:	Sharen Walsh, Deputy Port Director; Cheryl Beckham, Director of Finance; Todd Cowles, Port Engineer; Paul Rotkis, Port Safety Coordinator

I. The meeting was called to order at 12:04 pm

- A. Roll Call of Port Commissioners; Commissioner Kesler via teleconference.
- B. Self-introduction by those present.

II. Safety Minute (Steve Ribuffo)

Mr. Ribuffo said evacuation procedures from the office have not been addressed in a while. He said everyone should go down the front stairwell, out the doors and across the closest trestle to solid ground.

III. Approval of Agenda

- A. It was moved to approve the Agenda as submitted by Commissioner Thompson; seconded by Commissioner MacLeod.
- B. The Agenda was approved unanimously as presented.

IV. Approval of Minutes

- A. Commissioner Pawlowski moved to approve the minutes of June 21, 2017 as presented; seconded by Commissioner Duggan. The minutes were approved.
- B. Commissioner Pawlowski moved to approve the minutes of October 18, 2017 as presented; seconded by Commissioner Duggan. The minutes were approved.

V. Public Comments

Mr. Wakefield noted there was a meeting the previous day regarding problems when the Matson ship docked. Mr. Ribuffo said he would be addressing that in his comments.

VI. Port Director's Comments

Mr. Ribuffo noted that Sharen Walsh, Cheryl Beckham and Todd Cowles are not attending and he would make their presentations.

- HDR Meeting: Mr. Ribuffo said Mr. Cowles is attending a meeting with COWI, the project Designer-of-Record, and Kiewit Manson Joint Venture, the constructors for the Petroleum-Cement Terminal (PCT) and the shore side South Backlands Stabilization effort that will be undertaken this summer. Today they are reviewing corrosion control or mitigation options for the Petroleum-Cement Terminal.
- South Backlands Stabilization: Port will start work in the spring.
- Required Transitional Dredging: This work will also be done this summer because the dredging must be accomplished before the in-water construction.

Commissioner Pawlowski asked if it would be sheet-pile or armor rock at the south Backlands Stabilization area. Mr. Ribuffo said it would be armor rock similar to what was done at the Small Boat Launch, which seems to be the lowest cost solution that meets our requirements.

- Matson Navigation Meeting: The Port met with the Matson Navigation staff on Tuesday, Jan. 9, regarding line guards damaging the hulls of their vessels. Our Maintenance staff is working with R&M, our engineering services contractor, to come up with a solution that we think can be done soon and that will be acceptable to Matson. Hopefully within the next few Port calls we can make that happen.

Commissioner Kesler asked how long this has been happening. Mr. Trosvig said it's been happening for six months to a year. Mr. Ribuffo said SWAPA pilots Pete Garay and Josh Weston attended the meeting and the conventional wisdom is it's a legitimate, physical issue with the facility that needs addressing. Commissioner Kroon asked about the timing of the project. Mr. Ribuffo said he didn't know the day-to-day process but he didn't get a sense that it was going to take very long to develop a solution nor did Sandy Imlach, our Maintenance Supervisor, feel that what they're considering would be hard to do. He said he hoped it could be accomplished within a month. Commissioner Pawlowski asked if this project was within the Port's budget. Mr. Ribuffo said yes, it doesn't appear it will be all that expensive.

Commissioner Thompson asked if there would be other instances of the same situation along the dock. Mr. Ribuffo said no, only Terminal 2 has line guards as a Matson requirement.

- Mr. Ribuffo noted that in honor of our new name the Port had notebooks created in a variety of different colors and said everyone was welcome to pick one up on their way out of the meeting.
- Modernization Project: He and Mr. Cowles updated Mr. Bill Falsey, the new Municipal Manager, last week on the Phases 1 and 2 status and requested permission to officially stop all activities on Phase 2 until we have the required funding. It will be our recommendation to the Mayor and Municipal Manager that stopping Phase 2 giving us the flexibility to do that. If the funding materializes to do Phase 2, the worst that will happen is we have a one-year set-back.
- Terminal Tariff 8.1: Mr. Ribuffo handed out copies of Section 1, the policies, procedures and Port operations section of Tariff 8.1. He said the Port would like to make some changes to this section regarding our name change and also make some updates with respect to that arrangement that aren't currently in the document.

Commissioner Kesler wondered what the objection to this would be; why wouldn't the various operators like this, and asked if he had any idea why. Mr. Ribuffo said he thought that would be part of what this process is going to reveal. However it is the Port of Alaska and it's our problem to deal with as we see fit. We're going to be as fair as we possibly can and hope everybody sees it that way because this is just the start of the things we'll be debating over the course of 2018.

VII. Informational Items

- A. Deputy Director - Sharen Walsh (Absent)
- B. Operations – Stuart Greydanus
 - TOTE Vessels: Three weeks ago the North Star was put in dry dock for conversion to LNG and is expected to be back in operation about the 20th of February. For the next 8-10 weeks the Midnight Sun will arrive on Sundays. Matson is picking up about 100-150 boxes for TOTE but we'll be at about 25% less capacity for that time. Commissioner Kroon asked if TOTE informed the Port prior to the event. Mr. Ribuffo said they did. Commissioner Kroon asked if the Midnight Sun will be done right after or next year. Mr. Jager said his understanding was they were going to do it next year to time it with the slow time of the year.
 - Corps of Engineers: The Corps has been doing monthly winter surveys with Cook Inlet Tug & Barge which so far have been pretty good. There are a couple high spots TOTE is concerned about but because they currently have only one vessel a week and the tide ranges are in their favor, it looks like we'll be good until February and then will probably have to flush out the north end.
 - Coast Guard MOU: The Port is in the process of entering into a Memorandum of Understanding with the Coast Guard about participation in a Port Readiness Committee. He said the MOU is out but he didn't have a lot of details; he'll have update when that gets closer to passage.
 - Security Plan: The Port Facilities Security Plan is being re-written. He is updating the Port's name as well as the names of several companies that have changed and updating the list of contact names. It will be presented to the Coast Guard for their review and approval after which the stakeholders will get a copy.
- C. Finance Director - Cheryl Beckham (Absent)
- D. Modernization Project Update - Todd Cowles (Absent)
- E. Director of External Affairs – Jim Jager
 - Port Name Change: Mr. Jager said his report is basically that our name has changed to Port of Alaska and we're starting to tell people about it.
 - Modernization Project: The staff will probably have a more formal presentation for the Commission at the next meeting to discuss the anticipated funding breakdown and what the approach will be. The Port is working on that with the Mayor's Office and once the plan has been ironed out, we'll present it for your feedback.
 - Commissioner Pawlowski asked if Mr. Jager would comment on the tax included in the Governor's capital budget. Mr. Jager said the Governor included a small dollar match for the Port that is tied to having a payroll tax earmarked for statewide projects. We will be discussing strategy with the Mayor's Office about how to approach it with the Legislature but what it really means is that the Port is in the conversation this year.

- Commissioner Kroon asked if there had been a transfer of Railroad land to the Port. Mr. Ribuffo said no. The South Backlands area where ABI's dome is located and the land created as part of the old expansion project is all Railroad property that we lease at no cost. The plan is for the Railroad to sell the leased areas to the Municipality to be managed by the Port. The Railroad has to go to the Legislature for approval to divest itself of land. He said it's early item in their agenda and is not a contentious issue.

Commissioner Kroon asked if everyone will have enough time to review the changes to the Tariff language and come to the next meeting with any questions. Mr. Ribuffo said he had hoped that it could be done sooner than two months from now. Commission members will have to review it and decide whether it can be done via email. If the group wants to have a special meeting or if you want to wait until March; we'll honor your decision.

Commissioner Kroon said he just wanted the chance to review it and asked if there were any recommendations from the Commission.

Commissioner Pawlowski said he did not see anything that was of concern.

Commissioner MacLeod suggested the group could do it faster than two months.

Commissioner Duggan said using email has been done in the past and was okay.

Commissioner Kesler said that votes via emails for commissions are illegal in the State of Alaska unless it's explicitly allowed in the Commission By Laws. She suggested a teleconference to discuss the changes and vote on or having an in-person special meeting, which was her preference.

Commissioner Kroon said that could be done or the next scheduled meeting could be moved forward. Mr. Ribuffo said neither Commissioner Kesler or Commissioner Liescki had seen the paperwork so he would send copies to them. Commissioner Kesler said if everyone had copies of the information we could have a conference call in two weeks. Mr. Ribuffo said the Port will move this at the pace the group is most comfortable with.

Commissioner Kroon suggested giving everyone time to review the paperwork and the group will decide whether wait until the next meeting or have a teleconference.

Mr. Ribuffo said he will question the group about how they want to proceed in approximately a week.

VIII. Old Business

There was none.

IX. New Business

There was none.

X. Commissioners Around the Horn

Commissioner Duggan requested a brief update on the Small Boat Launch. She said at the last meeting it had just been finished and she wondered if the Port had received any feedback. Mr. Ribuffo said there were some camera problems that were rectified and he thought APD has found the cameras to come in handy on at least one matter. He said he was most concerned about inspecting the launch in the spring to see how

well the armor rock held up through the winter ice and noted the Port had used a drone to take photos right after completion for comparison.

Commissioner Kroon asked if there was a request in for a grant for the north end. Mr. Ribuffo said there was one for lighting at the north end through a different source of funding (FEMA's Port Security Grant Program).

Commissioner Kroon told the group that if they looked to the south end of the POL 2 dock on their way out of the Port they would see one of Harley Marine's new tug and barge units.

Commissioner Pawlowski said he wanted to thank Ms. Walsh for the tour of the Boat Launch following the last meeting; he said it was very valuable and quite an impressive job they did. Mr. Ribuffo agreed and said the north finger is currently empty but is where the Eklutna display is going to go during the coming summer. Commissioner Pawlowski noted that the road was a little rough on the way out there. Mr. Jager said that is Railroad land; he and the staff have talked about getting the road improved but there is an issues with the Municipality paying for improvements to somebody else's property.

Commissioner Thompson handed out an article he received which discussed a coalition of ports urging the President and others to remember that ports need to be included in the infrastructure debate and he said that it was time to remind our Alaskan delegation members that ports need to be in the discussion.

Mr. Reuter said, as a point of clarification on the Harbor Maintenance Tax, Anchorage is entitled since you pay into it. He said basically where the Corps of Engineers has dredging projects, those harbors are paying the Harbor Maintenance Tax. Mr. Ribuffo said he was happily corrected and thanked him for the information.

Commissioner Pawlowski said he had one other comment for the carriers and the users of the Port. Share this message with our lawmakers because it's always nice to have the users reinforce the message that this is critical infrastructure.

Mr. Rueter said he would like to review the language and provide input on the Tariff update. Mr. Ribuffo said when it passes muster with the Commission and the Assembly, we'll certainly share it with the community. He said it will to get a public hearing at the Assembly, just like the changes that relate to the rates.

After a discussion the date of the next meeting was set for March 7.

XI. Next Meeting: March 7, 2018

XII. Meeting Adjourned at 1:16 pm