



Meeting Minutes

Port of Anchorage MS4 Implementation Stormwater Pollution Prevention Team Quarterly Meeting

Where: Port of Anchorage Conference Room, 2000 Anchorage Port Road

When: Thursday, 3 November 2016

Call to Order: 10:00 A.M.

Attendees:	Sharen Walsh	Port of Anchorage	walshSA@ci.anchorage.ak.us
	Paul Rotkis	Port of Anchorage	RotkisPD@ci.anchorage.ak.us
	Stuart Greydanus	Port of Anchorage	greydanusSB@ci.anchorage.ak.us
	Sandy Imlach	Port of Anchorage	
	Marc McCafferty	ASIG	Marc.mccafferty@assign.com
	Billy Godwin	TOTE	Billy.godwin@totemaritime.com
	Ralph Comeau	ASIG	Ralph.comeau@asig.com
	Scott Dewandel	ABI/AS&G	scott.dewandel@anchsand.com
	Tou Yang	Delta Western	touy@deltawestern.com
	Cheryl Fultz	Delta Western	cfultz@deltawestern.com
	Kristi McLean	R&M	kmclean@rmconsult.com
	Kyle Therrien	R&M	ktherrien@rmconsult.com

I. Meeting and Team Introductions

- a. Cheryl Fultz attended the meeting by telephone.
- b. ASIG was represented by Marc McCafferty and Ralph Comeau.
- c. Representatives from Matson, Tesoro, and ADEC were not in attendance.

II. Discussion of Quarterly SWPP Team Meeting Goals

- a. Facilitate collaboration and cooperation between all Port users regarding stormwater management
- b. Provide an open forum to discuss stormwater management issues: new BMPs/controls, new development/construction that may affect stormwater, maintenance activities, general stormwater concerns, etc.
- c. Provide team members with permit/regulatory updates as they evolve
- d. Promote education of stormwater policies and BMPs
- e. To meet the requirements of the MS4 Permit

III. Storm Water Pollution Prevention Team Roles/Responsibilities

- a. Ensure compliance with POA's MS4 Permit
 1. The newly issued permit replaces the original MS4 permit issued by the EPA in 1995. The content and goal of the permit remains essentially unchanged, however reporting, documentation, and sampling/monitoring requirements have changed significantly to reflect current MS4 permits issued by ADEC.
- b. Obtain and maintain MSGP coverage
 1. All tenants must obtain Multi-Sector General Permit coverage or provide documentation that their facility is not a permitting sector. Depending on the stakeholder's sector, benchmark monitoring may be required. This is the responsibility of each tenant.
- c. Participate in quarterly meetings
- d. Encourage good housekeeping
- e. Report non-compliance violations immediately (IDDE)
 1. Compensation for costs incurred by the POA to resolve stakeholder MS4 incidents will be required. If a stakeholder is responsible for an incident of non-compliance resulting in the need for R&M's involvement for resolution, the Port will seek reimbursement for consultant and/or remediation costs.

IV. Updates

- a. Stormwater Management Program (SWMP) and Annual reports due to ADEC in February, 2017.
- b. Inspections, monitoring, and trainings have been ongoing
 1. Wet weather monitoring update: conducted on 8/22/16 during storm event. Representative outfalls were visually assessed and inspected, analytical samples were collected and submitted to the lab. Additional monitoring will be conducted in 2017 per the permit conditions.
 2. Dry weather inspections have been favorable; no illicit discharges noted.
- c. Stormwater webpage coming soon! Before the end of 2016, the POA website will have a page dedicated to stormwater to encourage public involvement and feedback. Annual reports and stormwater plans, meeting minutes, etc. will be available here. We are also trying to set up a 'listserve' for people to sign up to receive stormwater updates/website additions.

V. Q&A/General Discussion

- a. BMPs, upcoming construction, finalized construction projects, and good housekeeping measures were discussed as a team in an open format.
- b. Snow disposal was discussed. The POA is in the process of coordinating with JBER to construct a snow storage facility. The agreement is being drafted and this site is anticipated to be available for the 2017/2018 snow season. Tenants are responsible for proper housekeeping and debris removal at snow storage locations. Temporary snow storage piles should be placed as far away from receiving storm drain systems as possible and relocated to long-term storage area as soon as possible.
- c. The POA/MOA jurisdictional map is nearly complete; will be published in the 2016 reports.

VI. Identified Action Items:

- a. Obtain or maintain MSGP coverage
- b. Finish stakeholder training sessions (R&M/TOTE/DW/Tesoro).

VII. Handouts: None

VIII. Adjournment: 12:15 pm