



# Meeting Minutes

## Port of Anchorage MS4 Implementation Stormwater Pollution Prevention Team Quarterly Meeting #1

**Where:** Port of Anchorage Conference Room, 2000 Anchorage Port Road

**When:** Thursday, 22 October 2015

**Call to Order:** 10:00 A.M.

<b>Attendees:</b>	Sharen Walsh, P.E.	Port of Anchorage	WalshSA@ci.anchorage.ak.us
	Paul Rotkis	Port of Anchorage	RotkisPD@ci.anchorage.ak.us
	Stuart Greydanus	Port of Anchorage	GreydanusSB@ci.anchorage.ak.us
	Brad Brown	Matson	BBrown2@matson.com
	Pat Kilgore	TOTE	pkilgore@totemocean.com
	Dave Zuker	Tesoro	david.j.zuker@tsocorp.com
	Amber Deem	AFSC/ASIG	amber.deem@asig.com
	Brad Quade	ABI/AS&G	brad.quade@anchsand.com
	Scott Dewandel	ABI/AS&G	scott.dewandel@anchsand.com
	Cheryl Fultz	Delta Western	cherylf@deltawestern.com
	Sean Hislop	Delta Western	shislop@inletpetroleum.com
	Jim Rypkema	ADEC	james.rypkema@alaska.gov
	Kristi McLean	R&M	kmclean@rmconsult.com

### Agenda Items:

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- I. Meeting and Team Introductions
  - a. A permit condition of the newly issued MS4 Permit (AKS052426) requires the Port of Anchorage (Port) to form a Storm Water Pollution Prevention Team and hold quarterly meetings. The first meeting was required by 31 October 2015. The long-standing Storm Water Management Program Team was invited along with representatives from the two new Port tenants – ABI/AS&G and Delta Western – as well as Jim Rypkema from the Alaska Department of Environmental Conservation.
- II. The second agenda item involved a discussion regarding the team roles and responsibilities.
  - a. Ensure compliance with Port's MS4 Permit
    1. The newly issued permit replaces the original MS4 permit issued by the EPA in 1995. The content and goal of the permit remains essentially unchanged, however reporting, documentation, and sampling/monitoring requirements have changed significantly to reflect current MS4 permits issued by ADEC.
  - b. All tenants must obtain Multi-Sector General Permit coverage or provide documentation that their facility is not a permitting sector. First tenant notification of this process was via letter to stakeholders in 2010. Authorization under the 2015 MSGP includes filing a Notice of Intent, annual fee, and preparation of a Storm

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Water Pollution Prevention Plan. Depending on the stakeholder's sector, benchmark monitoring may be required.

- c. Participate in quarterly meetings. The next meeting will be held at the end of January 2016.
- d. Continue to encourage good housekeeping and communicate best management practices with staff.
- e. Report non-compliance violations immediately.
- f. Compensation for costs incurred by the POA to resolve stakeholder MS4 incidents will be required. If a stakeholder is responsible for an incident of non-compliance resulting in the need for R&M's involvement for resolution, the Port will seek reimbursement for consultant and/or remediation costs.

#### III. Discuss new MS4 Permit (AKS#052426)

- a. Effective immediately as of 1 August 2015.
- b. As previously mentioned the goal of the MS4 permit remains unchanged. However there are new documentation and reporting requirements that include the development of various stormwater protection plans. A few examples:
  1. Develop and implement a construction site runoff control program
  2. Develop, implement, and enforce a post-construction site runoff control program
  3. Develop and implement maintenance standards as related to stormwater (i.e. discharge of stormwater within secondary containment, refilling spill kits, sump maintenance, etc.).
- c. Stormwater Management Program (SWMP) document replaces the previously produced SWPPP. Annual reports will replace SWR (submittal date changed to 15 February).
- d. Establish quarterly meetings with stormwater pollution prevention team
- e. Education and Outreach as well as Public Involvement efforts will be expanded upon. The Port will publish its annual reports and plans to its website and solicit feedback from the public. Quarterly meetings will include a stakeholder training component for team members to share with their staff.
- f. The Port will be responsible for implementing Comprehensive Monitoring Plan for wet/dry weather screening/monitoring. This does not cover individual monitoring/sampling requirements required by the stakeholders MSGP coverage.

#### IV. Training Session #1: POA Snow Disposal Policy

- a. The Port has recently designated specific areas within the North backlands area for temporary snow storage. The area is primarily for the use of TOTE and Matson, but may be opened to other stakeholders as needed depending on the snow season. An overview of general snow disposal guidelines was provided. In general, snow must be stockpiled as far away as practicable from storm drains, surface waters, drainage ditches/swales, and out of the drainage path. The Port's disposal areas were designated in compliance with these conditions. In addition, a silt fence is being installed along the down gradient edge to prevent runoff of stormwater.

#### V. Identified Action Items:

- a. Distribute electronic copies of the MS4 Permit to the team: Kristi

VI. Handouts: Agenda, Port Snow Disposal Policy and Maps, MS4 Permit (available online at [http://dec.alaska.gov/Water/WPSdocs/AKS052426\\_POA\\_MS4\\_docs.pdf](http://dec.alaska.gov/Water/WPSdocs/AKS052426_POA_MS4_docs.pdf))

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VII. Adjournment