



Meeting Minutes

Port of Alaska MS4 Implementation Storm Water Pollution Prevention Team Quarterly Meeting

Where: Port of Alaska (Port) Conference Room, 2000 Anchorage Port Road

When: Wednesday, 14 November 2018

Call to Order: 10:00am

Attendees:	Sharen Walsh	Port of Alaska	walshSA@muni.org
	Paul Rotkis	Port of Alaska	rotkisPD@muni.org
	Stuart Greydanus	Port of Alaska	greydanusSB@muni.org
	Sandy Imlach	Port of Alaska	implachs@muni.org
	Matthew Newkirk	Port of Alaska	matthew.newkirk@anchorageak.gov
	Jim Rypkema	ADEC (phone)	james.rypkema@alaska.gov
	Dawn Laster	Andeavor (ERM)	dawn.laster@erm.com
	Laurie Butler	Menzies Aviation	laurie.butler@menziesaviation.com
	Brad Quade	ABI/AS&G	brad.quade@anchsand.com
	Billy Godwin	TOTE	bgodwin@totemaritime.com
	Leigha Ducharme	TOTE	lducharme@totemaritime.com
	Tou Yang	Delta Western	touy@deltawestern.com
	Monique Cortez	Matson	mcortez@mattson.com
	Kristi McLean	R&M	kmclean@rmconsult.com

I. Team Member Introductions and Updates

- Jim Rypkema participated via teleconference.
- A representative from each stakeholder was in attendance (100% participation- KUDOS!)
- Christopher Adams is the new environmental contact for Andeavor (soon to be Marathon Petroleum Corporation).
- Introduced Matthew Newkirk, intern for the Port of Alaska.

II. Reviewed Quarterly SWPP Team Meeting Goals:

- Facilitate collaboration and cooperation between all POA users and employees regarding storm water management
- Provide an open forum to discuss storm water management issues: new BMPs/controls, new development/construction that may affect storm water, maintenance activities, general storm water concerns, etc.
- Promote education of storm water policies, regulations, and BMPs
- Ensure compliance with POA's MS4 Permit (quarterly meetings are required)
- Discuss upcoming construction projects at the POA

III. Construction Projects

- a. POA projects
 1. Port of Alaska Modernization Project (PAMP): Improvements proposed at north and south ends of the POA and includes ground stabilization projects and construction of a new Petroleum Cement Terminal. South float to be relocated in 2019.
 2. Port to install gates at the first security check point. Default position will be up.
 3. Pile jacketing/grouting is complete for season.
 4. Fender pile repair project delayed due to tariffs.
 5. Valve yard upgrades (new valves and motors) is complete.
 6. Lighting and security (camera) improvements at north end (complete)
 7. New fencing between Tract J (Port property) and JBER is delayed until 2019.
- b. AWWU Terminal Road waterline reconstruction project is complete.

IV. Q&A/General Discussion

- a. 2017 Annual Report and updated storm water management program
 1. Please review respective sections and contact POA/R&M with any edits by 31 December.
- b. Inspections, monitoring, and trainings
 1. Unknown discharge: An unknown discharge was observed in September 2018. A greyish/white residue was observed near a storm drain inlet west of the Matson maintenance shop. The source appeared to be coming from the grassy area northwest of the manhole and looked like concrete washout water. Security footage was reviewed and all Contractors/Tenants using either concrete or grout were contacted and interviewed. The source and timing of the discharge as well as the events leading up to the discharge are still not known. Appropriate concrete washout procedures were reviewed with the team.
 2. Old/ineffective BMPs need to be removed or replaced ASAP
 3. A few tenants have completed annual training; all must be trained by end of year
- c. Snow disposal/storage: Tenants need to keep their snow storage areas free from debris/trash. New locations for tenant snow disposal were discussed (attached for reference).
- d. MSGP Permit coverage: All stakeholders either have coverage or are exempt. Current MSGP expires in March 2020.
- e. Andeavor discharged water used in the hydrostatic integrity test for the tank repairs conducted this year to the Port's MS4. The team discussed this APDES permit and the importance of communication with regards to large scale industrial discharges to the MS4. Need to be vigilant of tides, weather, and other discharges (construction dewatering for AWWU project).
- f. 2019 Quarterly Storm Water meetings scheduled for 10am in the Main Port Conference Room on 20 February, 15 May, 21 August, and 20 November.

V. Identified Action Items:

- a. (R&M/POA/Tenants) Report non-compliance violations immediately (IDDE)
- b. (Tenants) Review respective sections of SWMP and contact POA/R&M with edits by 12/31/2018.
- c. (Tenants) Maintain MSGP coverage

- d. (R&M/Tenants) Complete storm water training sessions by end of 2018
- e. (R&M/POA/Tenants) Plan to attend next quarterly meeting rescheduled for 20 February 2019. **NOTE: Quarterly meetings are a requirement of the POA's MS4 permit and should be attended by at least one representative from each company**

VI. Handouts:

- a. No handouts were distributed, but maps and photos from the unknown discharge was presented as a PowerPoint.

VII. Adjournment: 11:00 am