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**Anchorage Port Commission Meeting Minutes**

**Date: April 12, 2023**

**Scheduled Time: 12pm – 2pm**

**Location: Port of Alaska Conference Room/virtual via Microsoft Teams**

<b>Present</b>	<b>Port Commissioners:</b>	Ron Ward, Chair; Garret Wong, Vice Chair; Kevin Mackey; Chris Manculich; Mike Robbins; Peggy Rotan; Aves Thompson; Paul Mehler
	<b>Staff:</b>	Steve Ribuffo, Port Director; Cheryl Beckham, Finance and Administration Manager; Ronnie Poole, Operations and Maintenance Superintendent; John Daley, PAMP Engineering Manager; Brian Weigand, Engineering Manager; Jim Jager, Director of Security and Business Development Paul Rotkis, Safety Coordinator; Diane Bickford, Executive Assistant; Kathleen King, Finance Clerk
	<b>Guests:</b>	Dylan Faber, Jennifer Tungul (Matson); Tom Rueter, Brittany Kennington (ALAMAR); Jeff Johnson; Jade Gamble (ADEC); Kolby Hickel (MOA); Brendan Cooney; Chris Vernon (Northstar); Max Conn; Josh Saffle
<b>Absent</b>	<b>Port Commissioners:</b>	Scott Selzer
	<b>Staff:</b>	

- I. **Meeting called to order at 12:08 PM** – Commissioners, staff, and guest attendance shown above. There was a quorum.
- II. **Pledge of Allegiance** – Led by Commission Chair Ward
- III. **Safety Minute** – Mr. Rotkis briefed proper use of daytime running lights to enhance vehicle visibility, and reminded drivers to switch to regular lights at night if vehicle does not have an “AUTO” setting for lights.
- IV. **Approval of Agenda** – Commissioner Robbins moved for approval and Commissioner Mehler seconded. The agenda was unanimously approved.
- V. **Approval of Minutes of the February 1, 2023, Meeting** – Commissioner Mehler moved to approve the minutes as presented; Commissioner Mackey seconded. Commission unanimously approved Feb. 1, 2023, meeting minutes with no edits.
- VI. **Port Director’s Comments** – Mr. Ribuffo addressed three issues:

1. Apr. 11 Anchorage Assembly meeting agenda included our Port of Alaska related items, including:
  - a. Acceptance of Port's FY22 DCIP grant
  - b. Acceptance of Port's FY22 PIDP grant
  - c. Acceptance of Port's federal spending "earmark" award (requested by Sen. Murkowski)
  - d. First quarter 2023 adjustments to Port's operating and capital budgets.
2. ITBs for both PCT gangway and PCT line soaking are on the street. Port of Alaska is advertising the gangway ITB for the first time. Port of Alaska is readvertising the line soaking ITB because the first round did not have a compliant response. There should be news about both ITBs at the next Port Commission meeting.
3. Port of Alaska published its new Terminal Operator's Manual. Port staff will review user-recommended changes.

#### **VII. Informational Items**

1. Operations and Maintenance (Ronnie Poole) – Mr. Poole briefed the commissioners about current vessel port call schedule. He said Port maintenance crews are switching from winter operations to spring clean-up activities and planned to install the new and larger South Floating Dock in April.
2. Port engineering (Brian Weigand) – Mr. Weigand discussed status of storm drain maintenance actions, new anode sled installation, and acquisition and construction of the Port's new sand storage facility.
3. Port Modernization Program (John Daley) – Mr. Daley gave progress updates about new admin office construction, contractor mobilization for the 2-year NES1 construction project, contract negotiations with the selected cargo dock designer-of-record, and draft demolition schedule for the facilities on the current POL1/Terminal 1 area of the dock.
4. Finance Matters (Cheryl Beckham) – Ms. Beckham gave discussed Port's financial status and answered commissioner questions as asked. She told commissioners about status of the Port's annual audit—which keeps slipping. During these proceedings, an interesting sidebar about pending surcharge ensued, because of the proposed May 9 Assembly work session about the surcharge.
5. Security and Business Development (Jim Jager) – Mr. Jager discussed federal grant opportunities that the Port was reviewing for application. He also described ongoing engagement with Alaska DoT&PF regarding new Tract J access road and status of Port Power Plan-related activities.

**VIII. Old Business** – There was no old business to discuss.

**IX. Correspondence Received by the Commission** – There were no correspondences to address.

**X. New Business** – There was no new business for commission action.

**XI. Public Comments** – There were no public comments.

**XII. Port Director's Closing Comments** – Mr. Jager's Tract J comments reminded Mr. Ribuffo to give a status update about proposed cell tower construction. He said Vertical Bridge—the current planned lease holder—is re-considering its status after finding contaminated soil at the construction site. More details will be available by the next meeting. He also told commissioners PAMP officials are creating two new PAMP sub-committees for the new ship-to-shore crane

acquisition: one for the technical requirements led by Mr. Daley and another for the purchase/ownership/use processes led by Mr. Ribuffo (with assistance from Bob Owens from the Municipal Attorney's Office). More information will follow.

**XIII. Commissioners Closing Comments** – Commissioner Mehler said USCG lifted Cook Inlet ice guidelines for the season. He also thanked port staff for their work on the terminal operator's manual. Commission Chair Ward reminded commissioners that the Commission approved tariff changes made for covering PCT debt service with the same 4 – 3 vote that approved the current PAMP surcharge.

**XIV. Next Meeting:** May 3, 2023

**XV. Meeting Adjourned at 1:15 PM**