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Anchorage Port Commission Meeting Minutes

Date: September 28, 2022

Scheduled Time: 12pm – 1:30pm

Location: Port Commission Chambers

Present	Port Commissioners:	Ron Ward, Chair; Garret Wong, Vice Chair; Paul Mehler; Kevin Mackey; Chris Manculich; Mike Robbins; Peggy Rotan; Aves Thompson
	Staff:	Steve Ribuffo, Port Director; Cheryl Beckham, Finance and Administration Manager; Jim Jager, Director of Security and Business Continuity; John Daley, PAMP Engineering Manager; Paul Rotkis, Safety Coordinator; Diane Bickford, Executive Assistant; Karen Schaf, Accounts Payables Clerk; Kathleen King, Receptionist/Accounts Receivables Clerk
	Guests:	Kolby Hickel, MOA Deputy Municipal Manager; Robert Owens, Municipal Attorney's Office; Grant Yutzenka, MOA CFO; Christopher Smith of MOA GDIC Office; Alex Hofeling, Art Dahlin, and Mike Thrasher of TOTE; Dave Karp of Saltchuk; Vic Angoco and Dylan Faber of Matson; Luke Hasenbank, Brittney Kennington, and Tom Reuter of ALAMAR; Casey Sullivan of Marathon; Lev Yampolsky of PetroStar; Chris Vernon of NorthStar Stevedores; Ross Risvold, MOA CFO's Office; Steve Kantor, Financial Advisor to the MOA; Cynthia Weed, MOA Bond Counsel of K&L Gates; Bert Mattingly, Menzies; Teddy Pease; Jeff Johnson; Joe Misenti, Brendan Cooney
Absent	Port Commissioners:	Scott Selzer
	Staff:	Ronnie Poole, Brian Weigand

- I. **The meeting was called to order at 12:07pm** – Commission, staff, and guest attendance shown above. There was a quorum.
- II. **Pledge of Allegiance** – Led by Commission Chair Ward.
- III. **Safety Minute** – Mr. Rotkis presented that October was National Preparedness Month. He left the group copies of checklists/shopping lists for necessary items to have on hand in preparation for a natural disaster response. He also briefed the Commission about Port's recently completed Fuels Transfer Operations Manual that was approved by Coast Guard Sector Anchorage.
- IV. **Approval of Agenda**
 - A. Was moved for approval by Commissioner Robbins and seconded by Commissioner Mehler. Commission Chair Ward requested several changes to the order of the day to accommodate Matson and TOTE representatives, who were invited to make PAMP surcharge-related presentations. The agenda was approved unanimously as amended.

- V. **Approval of Minutes of August 10, 2022** - Commissioner Mehler moved to approve the minutes as presented; seconded by Commission Vice-Chair Wong. The minutes were approved unanimously with no edits.
- VI. **New Business [Moved up as amended]** – Commission Chair, with the Commission’s concurrence, gave both Matson and TOTE 15 minutes to make individual presentations about their positions regarding pending PAMP surcharge. Each was followed with Q&A from the commissioners. Presentation details can be heard in the posted recording.
- VII. **Old Business [Moved up as amended]** – PAMP surcharge discussion followed TOTE and Matson presentations. Mr. Risvold answered other questions from commissioners both in the context of those presentations and as stand-alone questions from commissioners. Commissioners then discussed whether they had sufficient information to make a surcharge decision this meeting. Commissioners decided to:
- 1) defer the decision to the next meeting
 - 2) schedule next meeting in one month instead of normal two-month cycle
 - 3) Give other port users opportunity to make PAMP-surcharge related presentations (same 15-minute limit as TOTE and Matson) at next meeting.
- VIII. **Public Comments [Moved up as amended] - Comments** were offered by Mr. Sullivan from Marathon and Mr. Yampolsky of Petrostar who both expressed interest in presenting comments at the next meeting. There were no other public comments.
- IX. **Informational Items** – Mr. Ribuffo opened by informing the commissioners that Ronnie Poole and Brian Weigand were not in attendance because they were working to resolve a power outage on the north end of port. In their absence, Mr. Ribuffo informed Commissioners about two ongoing port projects they were overseeing: 1) Repairs being made to on-dock crane rails and surrounding pavement, and 2) New PCT petroleum line test/cleaning -- pending ITB to purchase fuel needed flush lines. The Port is hoping to complete both projects before the end of year.
- A. Operations and Maintenance – Excused Absence
- B. Engineering Matters – Excused Absence
- C. Port Modernization Program – John Daley discussed ongoing walk through and punch list of final items before the PCT is turned over to the Port, the pending start of the groundwork on the new port admin offices, contract negotiations with the successful proposer for North Extension Stabilization Phase I contract; with work to start next construction season and hiring of independent reviewer for the preliminary design for the cargo terminals. Commission Vice-Chair Wong asked some questions about the new administration offices. Mr. Ribuffo said he would share a copy of the preliminary designs.
- D. Finance Matters – Cheryl Beckham walked the Commission through the current financial statements and answered their questions. Commissioners Mehler and Robbins thanked her for making the additions to the handout that were requested at the previous commission meeting.

E. Security and Business Continuity – Jim Jager provided the Commission with a grant status update. Unfortunately, we were not selected for an INFRA/MEGA grant. But we were successful in being awarded a Defense Community Infrastructure Program (DCIP) grant for \$5.3 million, which we will use to start constructing/installing Port Power Plan microgrid, power controls and battery infrastructure starting in early 2023.

X.Port Director’s Comments [Moved to the end as amended] – Mr. Ribuffo reported on two Port items covered at the September 27 Assembly meeting: 1) the Port’s pending land lease to Vertical Bridge for construction of a 150’ cell tower was approved to go to public hearing at the October 11 meeting, and 2) approval of the PAMP Design Advisory Board’s recommendation for the Cargo Terminal 1 design was postponed until the October 28 meeting to allow for a detailed presentation at the Assembly’s Enterprise & Utility Oversight Committee Meeting on October 20. Mr. Ribuffo then mentioned two Port FY23 budget issues that he will discuss with Assembly members during FY23 budget review scheduled on October 21: 1) Introducing recommendation for a policy change to allow Port to adjust budget/tariff rates as needed to start funding depreciation, and 2) introduce idea of divesting responsibility for Ship Creek Boat Launch and passing it to Parks and Recreation where it’s a better fit.

XI. Commissioner Comments – Commissioner Manculich voiced his disappointment that the port staff was getting a new office building while the docks had to wait and all they really needed was an ATCO trailer; Commissioner Mehler asked the status of the terminal operator manuals that he and Commissioner Ward requested. Mr. Ribuffo responded that they were being drafted but took a back seat behind all the other PCT-related manual requirements that had to be met first, one of which required USCG approval. The way is now clear to proceed. Commissioner Robbins asked if the Port would be providing the new commissioners with information binders. Commission Chair Ward mentioned that he shared a copy of the one he received from the Port for use as a reference. Mr. Ribuffo remarked that while this was the first time, he had ever seen that information, the staff would proceed to put together a similar handout for the commissioners. Commission Vice-Chair Wong congratulated the staff on their successful grant work to date.

XII. Next Meeting: October 24, 2022

XIII. Meeting Adjourned at 2:40pm