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**Anchorage Port Commission Meeting**  
**Date: February 3, 2021**  
**Scheduled Time: 12:00 – 1:30 pm**  
**Location: Port Commission Chambers**

<b>Present</b>	<b>Port Commissioners:</b>	Ron Ward, Chair; Garret Wong, Vice Chair; Paul Mehler; Kevin Mackey; Chris Manculich; Mike Robbins; Peggy Rotan; Scott Selzer; Aves Thompson
	<b>Staff:</b>	Steve Ribuffo, Port Director; Cheryl Beckham, Finance and Administration Manager; Ronnie Poole, Operations & Maintenance Superintendent; Brian Weigand, Engineering Manager; Jim Jager, Director of Security and Business Development; Paul Rotkis, Safety Coordinator; Diane Bickford, Executive Assistant
	<b>Guests:</b>	Bal Dreyfus, Dylan Faber, Tony Davenport, Jeff Clopton, Matson; Bert Mattingly, Menzies; Casey Sullivan, Marathon; Lev Yamplosky, Pat Duffy, Petrostar; Alex Hofeling, Mike Thrasher, TOTE; Ryan Zins, ABI; Tom Rueter, ALAMAR; Donna West, USACE; Rob Olson, Self; Jacob Wynn, JT Acquisitions; Craig Valdez, AK Legislature; Joe Collins, Self; David Ames, Jacobs; Kathleen King, Port Staff
<b>Absent</b>	<b>Port Commissioners:</b>	
	<b>Staff:</b>	

- I. **The meeting was called to order at 12:15 pm**
  - A. Roll Call of Port Commissioners – Attendance shown above. There was a quorum. Vice-Chair Wong began the proceedings in the absence of Commission Chair Ward.
  - B. Self-introductions by those present – See “Guests” above
  
- II. **Safety Minute** – Mr. Rotkis presented on the importance of adjusting your headrest before driving—a rarely done but important step to protect your neck and upper spine in the event of a driving incident. He also reported on the positive results of a no-notice Fed OSHA inspection that was done on the POL catwalks, and on the Port’s impressive safety record—having had only one workamn’s comp claim in all of 2021.
  
- III. **Approval of Agenda**
  - A. It was moved for approval by Commissioner Robbins and seconded by Commissioner Mehler.
  - B. The Agenda was approved/not approved unanimously, with a re-ordering of the “New Business” agenda items to get through the easier ones first before addressing the more time-consuming one—namely, the changes to Port Terminal Tariff Section 1.

**IV. Approval of Minutes of December 15, 2021**

A. Commissioner Selzer moved to approve the minutes of December 15, 2021 as presented; seconded by Commissioner Robbins. The minutes were approved unanimously.

**V. Port Director's Comments:** Steve Ribuffo started by also publically recognizing the impressive safety record of the maintenance staff. He then made remarks recognizing the recent departure of Sharen Walsh from the port staff, thanking her for all she had done for not only the health and safety of the existing port, but also for guiding the direction of the PAMP during her time on staff.

**VI. Informational Items**

A. Operations and Maintenance – Ronnie Poole introduced himself as the “new guy” to the port staff, with 17+ years of experience here. He thanked his predecessor, Shannon Martindale, for her help easing his transition from one of our security captains into his new role.

B. Engineering Matters – Brian Weigand shared his personal appreciation for all that Sharen Walsh did to make his transition into managing the exiting port's needs as seamless as possible. He also shared all that was under way in support of “permit” season as we get ready for Spring and the start of our annual construction/repair activities.

C. Port Modernization Program – David Ames (Jacobs) informed the Commission of the planned schedule for finishing the remaining PCT work this coming season. A “soft” opening is being planned for early Spring. But before tankers can use the facility, some “catch up” dredging must be accomplished, which cannot start until at least early to mid-April. David shared that design and permitting work on the cargo docks—to include conversations with the current users—is also under way. Also under way is an analysis to determine ways to speed up both permitting and construction through administrative actions and design, materials, and construction technique choices.

D. Finance Matters – Cheryl Beckham brought the commissioners up to speed on the current financial health of the Port, and answered questions posed by both commissioners and guests.

E. Security & Business Development – Jim Jager updated the Commission on our progress executing the 2021 Port Security Grant actions, and on our efforts to pursue a grant from MARAD in support of the Port Power Plan and our connected micro-grid initiative.

**VII. Old Business:** There was no old business to close out.

**VIII. New Business:** There were 3 items of new business:

A. To respond to a request made by Vice-Chair Wong at the last commission meeting, David Ames of Jacobs briefed the commissioners on the new PAMP management contract directed by Mayor Bronson. The details can be listened to in the meeting recording starting at time stamp 00:40:05.820.

B. Mr. Ribuffo presented to the commissioners for their consideration a draft resolution that would be included with many similar ones being collected from ports and harbors state-wide that would be sent to the legislature supporting full funding in the State 2023 budget for the Alaska Municipal Harbor Facility Grant Program. Support of the resolution was passed unanimously.

C. The final item of new business was a review of the port staff's recommended changes to Port Terminal Tariff 9.0, Section 1. Mr. Ribuffo walked the commissioners through all the requested changes. Discussion on several items was held and edits were made to satisfy the concerns raised by commissioners on those specific points. In the end, an amended version was approved by the Commission and the paperwork was prepared to send the recommendation to the Assembly for their approval. The details can be listened to in the meeting recording starting at time stamp 00:56:29.470.

- IX. **Public Comments:** Guest Mr. Wynn inquired about investment opportunities his firm may participate in; he was referred to the CFO's office.
- X. **Port Director's Closing Comments:** As the meeting was running late, Mr. Ribuffo passed on closing comments, save to thank the Commission for their diligence in the tariff review just completed.
- XI. **Commissioners Around the Horn:** Commissioner comments were also deferred in the interest of time.
- XII. **Next Meeting:** April 20, 2022. The Commission will plan to convene in person; guests are requested to join via Microsoft Teams, unless otherwise directed.
- XIII. **Meeting Adjourned at 2:15 pm**