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**Anchorage Port Commission Meeting Minutes**

**Date: August 10, 2022**

**Scheduled Time: 12 pm – 1:30 pm**

**Location: Port Commission Chambers**

<b>Present</b>	<b>Port Commissioners:</b>	Ron Ward, Chair; Garret Wong, Vice Chair; Paul Mehler; Kevin Mackey; Chris Manculich; Mike Robbins; Peggy Rotan; Scott Selzer; Aves Thompson
	<b>Staff:</b>	Steve Ribuffo, Port Director; Cheryl Beckham, Finance and Administration Manager; Ronnie Poole, Operations & Maintenance Superintendent; Brian Weigand, Engineering Manager; Jim Jager, Director of Security and Business Development; Paul Rotkis, Safety Coordinator; Diane Bickford, Executive Assistant
	<b>Guests:</b>	Ross Risvold, MOA CFO; Steve Kantor (Financial Advisor to the MOA), Cynthia Weed, John Longstreth, and Kayla MacEwan (K&L Gates, MOA Bond Counsel); Alex Hofeling, Art Dahlin, and Mike Thrasher (TOTE Maritime); Lou Langsangan and April Latourneau (SDDC); Chris Vernon (Northstar Stevedores); Vic Angoco, Dylan Faber, Jeff Clopton, and Jennifer Tungul (Matson); Lev Yampolsky (Petrostar); Casey Sullivan (Marathon); Karl Hill (Lgiugig, AK); Jeff Johnson; Luke Hassenbank, Brittany Kennington and Tom Reuter of ALAMAR

- I. **The meeting was called to order at 12:04 pm** – Commissioner, Staff, and Guest attendance is as shown above. There was a quorum.
- II. **Pledge of Allegiance** – Led by Commission Chair Ward
- III. **Safety Minute** – Mr. Rotkis, in keeping with the unusually rainy weather we’ve been experienced, reviewed the phenomenon of hydroplaning, what to watch for, and how to deal with the situation.
- IV. **Approval of Agenda**
  - A. Was moved for approval by Commissioner Mehler and seconded by Commissioner Manculich. The agenda was approved unanimously.
- V. **Approval of Minutes of April 20, 2022; June 8, 2022; and July 22, 2022 (Special Meeting)** - Commissioner Thompson moved to approve all the draft minutes as presented; seconded by Commissioner Robbins. The minutes were approved unanimously.
- VI. **Port Director’s Comments** – Mr. Ribuffo announced that the hiring action to fill the vacancy created by Sharen Walsh’s retirement was complete, and that Mr. John Daley, PE, would be starting on August 22<sup>nd</sup> as the Port’s PAMP Engineering Manager. And there was joy throughout the land! He also provided an update on the PCT construction activities, which should be winding up by early September. Questions were asked about a ribbon cutting. Mr. Ribuffo stated that we’d have a better estimate of when that could happen once the PPM dredging was done and accepted by the Corps, and the planned

flushing of the new petroleum lines was scheduled. Last, Mr. Ribuffo made the Commission aware of a pending RFP release for an updated port master plan, the last one having been completed in 1999. Commissioner Robbins asked if there was an estimate of the cost. Mr. Ribuffo estimated the cost to be about \$300 thousand.

**VII. Informational Items**

A. Operations and Maintenance – Ronnie Poole updated the Commission on the removal of the sand tent to make room for the new admin offices.

B. Engineering Matters – Brian Weigand expressed his delight in the pending arrival of John Daley to fill Sharen Walsh’s vacant position. He then briefed the commissioners on the storm drain repair projects in planning now that that will start next construction season, the heat trace work for the on-dock water/sewer lines, and on the POL 2 anode sled replacement project that should be completed by the next meeting.

C. Port Modernization Program – David Ames (Jacobs) – was unable to attend.

D. Finance – Cheryl Beckham walked the Commission through the current financial statements and answered their questions. Commissioner Robbins asked some clarifying questions about the tonnage numbers, and Ms. Beckham will include additional tonnage comparison information (month to month/year to year) to provide clear comparisons on the future reports. Another question was asked about the Port’s cash pool figure, which Mr. Risvold assisted in answering. Commissioner Mehler asked a question about how the increased revenues from petroleum were being used. Ms. Beckham responded that anything above what is needed to cover the Port’s costs stays in port equity to be used as needed, to include debt service coverage. Ms. Beckham will add the Port’s cash balance as an informational item for the financial report going forward. Additional discussion ensued related to debt service payments and is better listened to than re-captured here.

E. Security & Business Development – Jim Jager briefed the Commission on the current grant applications both submitted and in work, plus our preparing for the next round of EDA grants the opportunities they present for supporting the Port’s power plan. Mr. Jager also wanted to make sure that the Commission’s questions regarding the newly created Upper Cook Inlet Marine Energy Alliance from the last meeting were answered. He received confirmation that they were.

**VIII. Old Business** – PAMP Surcharge Discussion (Continued from the July 22 special meeting). Mr. Risvold gave the attached presentation to the commissioners, after which there was a robust Q&A session. Details can be listened to in the recording posted on the Port’s web site.

**IX. New Business** – The one new business item that was scheduled—*Port Commission Resolution on Net Zero Emissions*—was deferred to a future meeting in the interest of time.

**X. Commission Actions for Introduction and Consideration** – None were proposed.

**XI. Public Comments** – This agenda item was moved up and opened by Commission Chair Ward at the end of the Port Commission’s Q&A period that followed Mr. Risvold’s presentation. Public comments were clarifying questions on the tariff surcharge

presentation asked by Mr. Dahlin and Mr. Yampolsky. Details can be listened to in the recording posted on the Port's web site.

- XI. Port Director's Closing Comments** – Mr. Ribuffo asked the commission to consider removing from the agenda the item titled, “Commission Actions for Introduction and Consideration” as it's never really been used and there's no one who can remember why it was added by a previous port commissioner no longer on the Commission. It was decided to remove it effective the next Port Commission meeting.
  
- XII. Commissioners Around the Horn** – Commissioner [Unknown] asked for clarification on the timeline for any surcharge recommendation to go to the Assembly to be effective on January 1, 2023. The total process was targeted at needing to be complete within 6 weeks of this meeting. All took note. Also, Commissioners Ward and Mehler requested that the Port undertake producing terminal manuals for the petroleum docks, like what exists at other ports with petroleum infrastructure. Commissioner Ward said he would share a copy of what is in place in Valdez with Mr. Poole.
  
- XIII. Next Meeting: September 28, 2022**
  
- XIV. Meeting Adjourned at 2:37 pm.**